



Four Rivers Vector Control District  
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## Meeting Minutes – December 20<sup>th</sup>, 2023

**Opening:** Meeting was called to order at 6:02 p.m. on December 20<sup>th</sup>, 2023.

### **Present:**

Rodney Dieckhoff, Board President  
Lawrie Dieckhoff, Treasurer  
Eva Wild, Board Member  
Duncan Atwood, Board Member  
Sierra Dieckhoff, Office Manager  
Myles Bowlin, Operations Manager via phone

### **Guests:**

No guests were present.

### **Absent:**

No members were absent.

### **Approval of Minutes:**

1<sup>st</sup> approval – Lawrie Dieckhoff  
2<sup>nd</sup> approval – Eva Wild Crain

### **Treasurer's Report:**

1<sup>st</sup> approval – Rodney Dieckhoff  
2<sup>nd</sup> approval – Duncan Atwood

### **Old Business:**

- a. Christmas Dinner/Holiday Party – January 6<sup>th</sup> at 5:30 p.m.
- b. Retirement Updates/ Information
  - a. Chad Stubblefield's account with Valic is still active and we are working to get money deposited into Myles Bowlin and Chad Stubblefield's accounts.
- c. SDAO Conference in Seaside, OR
  - a. Sierra Dieckhoff, Amy Varner, and Eva Wild Crain will be attending the conference in Seaside in February.

### **New Business:**

- a. Christmas/end of season bonus for full-time employees
  - i. Myles Bowlin and Sierra Dieckhoff both received a \$1,500 Christmas/Holiday Bonus.
- b. Security System/Cameras
  - i. The district has installed new cameras to help monitor the building while employees are away/after hours.

**Future Agenda Items:**

- a. Company logo sign to place on main gate
- b. Create informative signs to post in neighborhoods/common areas notifying public of mosquito control services.
- c. Recruiting staff for next season
  - a. Look into job fairs through local high school, SROA, and COCC.
- d. Change budget to 1-year instead of 2-year budget.

**Next meeting scheduled:** January 17<sup>th</sup>, 2024 at 6 p.m.

**Adjourn Meeting:** Meeting was adjourned at 6:35 p.m. on November 15<sup>th</sup>, 2023.